

Your fleet data at a glance

The Post Company Cars customer portal

Take the fast lane when managing your vehicle fleet: the customer portal offers a variety of useful dashboards, reports and planning tools. Manage your vehicles, costs and processes independently at any time – you can access all relevant information with just a few clicks in this practical portal.

Whether you need to review the latest contract data, analyse fuel consumption or keep an eye on costs at all times, **the Post Company Cars customer portal provides you with an up-to-date, comprehensive and precise overview of your fleet.** And regardless of whether you're looking for information and documents on a single vehicle or a claim analysis, the portal's easy-to-use functions and clearly designed graphics will get you there quickly. Much of the data can also be exported with ease as Excel files for further processing.

postcompanycars.ch: log in, get set, go!

Simply enter your username and password. We will send you a verification code via e-mail – just type it in to access your details.

Do you need an additional login for an employee of your company? Contact your relevant sales support person.



[Click here to go to the login](#)

Navigation

In the **"Reporting"** menu, choose the category that you are interested in:



Vehicles



Invoices



Contracts



Fuel



Costs



Claims



Drivers



Archive

Each reporting session starts from the easy-to-use dashboard. In the resulting reports, you can use practical search functions to access the detailed views with all the information you need.

Questions, orders, suggestions? Choose the **"Support" menu** to find your contact person and various tools for everything related to the customer portal.

Reporting > Vehicles

The **Dashboard** provides an **overview of your entire fleet:** status and vehicle category, distribution of fuel types, number of first registrations per year and colour distribution. The **Vehicle report** lists **all vehicles** along with the most important information. You can sort the list by category or use the search field to filter by vehicle type or licence plate, for example. **Click the vehicle number** to see the **Detail view for the specific vehicle** with comprehensive information such as responsible persons, vehicle and contract data, reported claims, detailed costs or vehicle-specific documents such as vehicle ID, settlement invoice, etc.

Reporting > Contracts

The **Dashboard** enables you to take in **all contract-relevant information** at a glance. This includes **comparisons of contractually stipulated quotas** with the actual purchases of replacement vehicles and tires, or an overview of expired and expiring contracts. The list of vehicles which **exceed the agreed annual mileage** by at least 5,000 km **also provides further clarity.** You can easily adjust the corresponding tolerance value. The **Monthly installments report** enables you to see at a glance the monthly payment, the vehicle net price and the calculated residual value per vehicle. The **Contract deviation report** lists details on instances where defined quotas and the agreed annual mileage are exceeded/not reached. The **Demand planning report** provides detailed information on expiring contracts and any successive vehicles on file. This helps you to keep track of replacement requirements.

Reporting > Costs

The **Dashboard** lists all the active contracts. It also shows all vehicles for which costs of over CHF 1,500 have accrued and that are settled openly. Clicking the vehicle number will take you to the details. The **costs report** display all costs that were incurred during the contract period so far.

Reporting > Drivers

This is where you will find an overview of all the drivers on file, including contact information. You can use the search function to get the desired selection.

Reporting > Invoices

The **Dashboard** provides a quick overview of the costs per invoice group, as well as the details of the items charged for in the selected month. You will also find the average amount of the final settlements for the past twelve months. The **Invoices report** displays all invoices from the selected period and summarizes the invoiced costs. This supports your budget review. You can download the invoice documents as PDFs. In the **Invoice details report**, you can review the invoice details for a selected period. You can also filter for a vehicle or an invoice number to narrow down the results.

Reporting > Fuel

The graphics in the **Dashboard** provide a clear comparison of fuel consumption and costs over a selected period. Click on the legend to view details such as only the graphics for diesel. Two reports document implausible kilometre readings and fuelings. If it is impossible for the current kilometre reading to be correct since the last refuelling, the vehicle in question automatically ends up on the list. The second table shows vehicles for which fuel purchases have been recorded that do not match the fuel type of the vehicle. The **Fuel report** shows the costs and consumption values per vehicle. Click the fuel quantity to view detailed information on the fuelling. This is particularly helpful when analysing implausible kilometre readings and/or fuelling.

Reporting > Claims

The **Dashboard** provides a comprehensive overview of all damage claims. You can see how many and what claims have been reported, how many vehicles are in repair and which claims have been closed. Which vehicles cause the most claims? This is documented under "Outliers". You can also find out which causes of damage occur most frequently. The claim costs table shows the causes of damage that incur the highest costs and where there is personal negligence in each case. This helps you to evaluate possible measures for reducing the claim costs. In the **Claims report**, you will find an extensive list of all claims with the most important information – including insurance benefits and total case costs. You can filter the list according to all criteria and export it as an Excel file to get even more claim details.

Reporting > Archive

Four diagrams in the **Dashboard** illustrate the costs for archived vehicles: average cost per kilometre, average balance of final settlements, average total invoiced costs per vehicle and number of settled vehicles per year. You can easily compare the values with those from previous years. The **Archive report** indicates total costs for each vehicle and costs per kilometre over the vehicle's entire contract period – including fuel and claim costs. After exporting to Excel, you can evaluate the data in detail.

Watch now: video tutorial

Use this convenient option to learn about all the functions of the Post Company Cars customer portal. Our video tutorial shows you in a few minutes how to use the portal effectively and efficiently.



[Click here to watch the video](#)